

Tips for Making Nametags

If you have asked attendees to pre-register

- ▶ Consider including their schedule on the back of their nametag
- ▶ Budget plenty of time for stuffing nametags – it takes longer than you expect!
- ▶ You can determine the number of no-shows by counting nametags that were not collected

If you have not asked attendees to pre-register

- ▶ Consider stick-on nametags to save time!

The following nametag was designed on avery.com using Avery Product 5392

